



Safeguarding and related policies

Safeguarding Policy

Salisbury Canoe Club (SCC) is fully committed to safeguarding the well-being of its members. All members should show respect and understanding for the rights, safety and welfare of others, and conduct themselves in a way that reflects the principles of the Club.

We believe that taking part in Paddlesport should be a positive and enjoyable part of all paddler's lives and to achieve this have the following aims:

- Club coaches and helpers will follow the [British Canoeing Code\(s\) of Conduct](#).
- All Club coaches, helpers and officials should read and adhere to the British Canoeing [Safeguarding Children Policy](#) and [Safeguarding Adults Policy](#). The Club will follow the guidance of the policy in the event of any concerns or allegations.
- The Club will ensure that anyone who meets the eligibility criteria for a Disclosure check will not be deployed until a satisfactory check has been returned.
- The Club will obtain written medical details of young paddlers which will be made known to coaches, where deemed appropriate and/or necessary. At SCC this information is requested on the membership form. Parents/guardians must provide details of medical conditions that may affect young paddlers participation in the sport on this form. If medical conditions change or develop then Parents/guardians must ensure membership forms are updated.
- Any paddler who coaches for the Club should be a member of British Canoeing. The club will encourage and support helpers to gain qualifications and assist coaches to stay updated.
- The Club will identify a person whose role it is to deal with any issues concerning Safeguarding (Club Welfare Officer) and notify this person to all members. Anyone with concerns with respect to the welfare of a club member or participant should contact that person.

SCC have appointed a Club Welfare Officer. Contact details can be found on the Club Welfare Officer poster displayed in the Clubhouse.

- If the Club Welfare Officer is unavailable you can contact the British Canoeing Safeguarding Officer (Tel: 0115 8968842)
- The Club will adopt and regularly review a Health and Safety Policy, maintaining and reviewing risk assessments for activities.
- The Club will review this Safeguarding Policy annually. Policy text

Next review: December 2024

Changing Room Policy

Gender-specific changing rooms are available at SCC clubhouse and are used by both adults and children for club sessions at this venue.

- Where possible, there should not be a time when one adult is alone in the changing room when U18's are present and vice versa, there should not be a time where an U18 is alone in the changing room when there are adults present (unless when the U18 is accompanied by their parent).
- Where possible, coaches should shower and change at a different time or in a different changing facility to the group they are coaching if this is a group of U18s.
- Mobile phones, cameras or any other recording devices must not be used in changing rooms at any time.
- Parents of U18's are allowed to supervise their child (of the same gender) whilst in the changing room.
- Children under the age of 8 can change, when accompanied by their parent, in the changing room of the opposite gender.

A simplified version of this policy is displayed by the SCC changing room entrances to remind paddlers of their responsibilities.

For trips away or for swimming pool sessions the same principles will apply.

Next review: December 2024

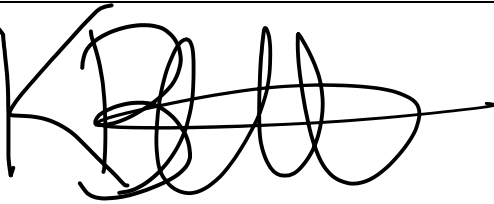
Photography Policy

SCC recognises that pictures / recordings of young people enjoying paddlesport during club activities are essential to celebrate the achievements of the child and to promote the sport and a healthy lifestyle. SCC will abide by the following guidelines adapted from BC guidance:

- SCC will ensure parents/ carers/ the young person have granted their consent for the taking and publication of photographic images. This information is requested on the SCC membership form. Photographs may be shared on the SCC facebook group or used on the SCC website.
- If consent has not been granted or if the child or young person is the subject of any court order then photographs / recordings will not be made or published.
- All children featured in photographs/ recordings must be appropriately dressed with outer clothing garments covering torso from at least the bottom of their neck to their thighs (i.e. a minimum of vest/ shirt and shorts).
- The photograph or recording should focus on the activity rather than a particular young person and personal details, which might make the young person vulnerable, such as their exact address, must not be revealed.
- SCC coaches and volunteers should be allowed to use video equipment as a legitimate coaching aid and means of recording special occasions. Care will be taken in the dissemination and storage of the material.
- Parents or spectators taking photographs / recordings should be prepared to identify themselves if requested and state their purpose for photography/ filming.
- Any instances of the use of inappropriate images should be reported to a SCC Official, British Canoeing or the Police.
- SCC will abide by the photography / recording policy of any external venue used.

Next review: December 2024

Approval

Role	Signature	Date
Chairman		11 Dec 23